



# Waddington and West Bradford

C.E Primary School



**Waddington and  
West Bradford C.E Primary School**

West Bradford Road  
Waddington  
Clitheroe  
Lancashire  
BB7 3JE



PROSPECTUS





# Welcome

## A message from the Headteacher

Welcome to Waddington and West Bradford Primary School. We hope that you will find our prospectus of interest. All the information is intended to give you a 'flavour' of our school.

We are very proud of our school; we believe it is a happy vibrant place where all children are welcomed and achieve high standards in all that they do.

We believe that the foundation of our successes lies in forming a strong relationship with parents and carers, and we look forward to building this partnership with you.

During the school year, we keep parents informed through weekly newsletters, giving dates, news and any other important information.

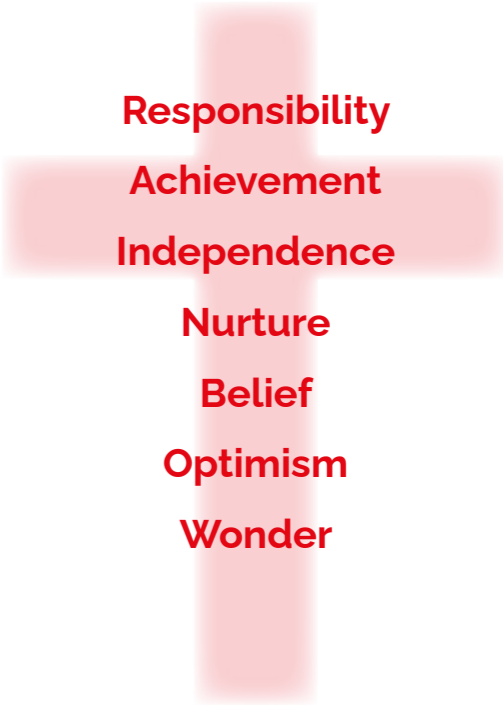
In addition to this, we regularly communicate with parents via our 'Facebook' page, school website and Twitter pages.

We look forward to welcoming you and your child to our school. Working together, we can help each other to make the best possible start for your children.

## Mission Statement

**Learning Together with enjoyment, challenge and Christian Values, we enable everyone to succeed.**

## Our Christian Values



- Responsibility
- Achievement
- Independence
- Nurture
- Belief
- Optimism
- Wonder



**'Get Wisdom and with it get the joy of understanding.'**

# Admissions

The Education Authority controls admissions to the school. Prospective parents should make an online application before the date published by Lancashire County Council. The number of places available in one school year is 30. All applicants will be informed of the Education Authority's decision regarding admission towards the end of April.

# Induction of new Pupils

All children offered a place are admitted into the school at the beginning of the Autumn Term. In the term prior to admission, parents are invited into school for a Welcome Meeting, in addition to a number of workshops which will help you to help your children.

You will be able to meet the staff and find out about the arrangements for children to spend some time in school during the Summer Term. Appointments to look round school and discuss matters with the Headteacher may be made by telephoning the School Bursar on 01200 422915.



## What Parents Say

*"We love the community feel and approachability of the staff."*



# School Structure

Waddington and West Bradford is a Church of England Primary School that provides full time education to boys and girls between the ages of 3 and 11 years. It is a Church school set in its own spacious grounds in the beautiful village of Waddington, in the Ribble Valley.

The children move through the school according to their chronological age.

## Early Years Foundation Stage

Pre-school and Reception

## Key Stage One

Years 1 and Year 2

## Key Stage Two

Years 3, 4, 5 and 6



# Session Times

The Doors open to children at 8:40am and shut at 9am.

Lunchtime	12pm - 1pm
School finishes	3.10pm and 3.20pm (depending upon the class)



## Curriculum

At Waddington and West Bradford School we provide a broad and balanced curriculum in line with the National Curriculum.

We focus on teaching all subjects through a single theme, where we aim to promote high standards in the core subjects, as well as providing meaningful and purposeful opportunities for children to develop skills that will benefit them in their future.

All work is carefully planned to take account of the age and ability of the children in each class and to provide continuity and progression through the school.

Children are taught through whole class lessons, group work and practical experiences.

They are also encouraged to become successful learners, confident individuals and responsible citizens.

### English

Reading and writing skills are the cornerstone of the curriculum. Therefore, we place great emphasis upon learning to do these well.

The skills of reading, writing, speaking and listening are taught in a daily English lesson and throughout other subjects. Children are encouraged to practise these skills at home and the support of parents/carers with this is invaluable.

### Mathematics

Mathematics skills are taught through a structured daily lesson, which places much emphasis on mental arithmetic prior to moving on to more complex stages and developing a mastery approach to learning.

Children are taught mathematical skills and are given opportunities to practise them. This helps to develop an awareness of the uses of mathematics in the 'real world'.

### Science

At Waddington and West Bradford School, we want our children to develop lively enquiring minds.

We offer opportunities to develop knowledge and understanding of important scientific areas, processes and skills and to relate these to everyday experiences.

The children develop thinking skills by observing, exploring, discovering, questioning and investigating the natural and manmade world.

### Design Technology

It is often said that design technology is the, 'Practical Application of Science.' Whether making a musical instrument, a bag, or cooking pasta in food technology, the children are given opportunities for designing and making their own product.

This enables them to see their ideas become reality as they develop their skills and confidence and learn how to use materials and tools safely.

### Computing

We believe Computing is a vital skill for children in today's world. Children have access to laptops in class, in addition to a set of PCs in our Computer Suite. Each classroom has an interactive whiteboard that is used for teaching and learning through all the curriculum areas.

Pupils learn how to use Computing for storing and retrieving information, design work, to organise and present information in different forms for specific purposes, to create movies and animations, write code for program devices and for modelling.



### What Parents Say

*"We are new to the school  
and love how welcoming  
everyone is."*



## Historical, Geographical and Social Understanding

Children are taught to investigate history in their own lives and family, through books, talking to people, visiting places of interest, TV programmes and historical artefacts and photographs. Children study specific periods in history, important historical events and famous people from the past, often brought to life by visitors.

In our geographical studies we aim to stimulate children's curiosity and interest in their surroundings and to increase their knowledge and awareness of the world. They will find out more about the local environment, a contrasting locality in Britain and study a country from another part of the world.

## Modern Foreign Languages

French is taught as a Modern Foreign Language throughout school with the focus on learning the basics of the French language in a fun and exciting way!

## Physical Education

PE provides an essential opportunity for children to exercise their bodies as well as their minds. Skills such as hand-eye co-ordination, swimming and teamwork build confidence, which is often transferred to other curriculum areas.

The children are encouraged to develop skills in games, dance and gymnastics as well as in problem solving. Games are played outside when the weather permits and children in Year 3 have the opportunity to go for swimming lessons at Ribblesdale Pool at certain times throughout the year.

Children can only be excused from PE, games and swimming on medical grounds. If there is such an occasion, please either ring and speak to the Headteacher or send a written note in to school.

## Personal and Social Health Education

Children are encouraged to develop a healthy and safe lifestyle through a curriculum that includes road safety, personal hygiene, healthy eating and fire and water safety.

We aim to provide opportunities for children to develop self-confidence and a sense of responsibility. We encourage the building of good relationships with others based on respect for the differences between people thus enabling children to play an active role as a 'good citizen'.

At Waddington and West Bradford, Sex and Relationships Education (SRE) is underpinned by the ethos and values of our school and we uphold SRE as an entitlement for all our pupils.

We recognise the need to work with parents and carers to ensure a shared understanding of SRE and to deliver an effective programme that meets the needs of our pupils.

## Art and Design

Art and Design offers children opportunities to use their imagination by providing visual, tactile and sensory experiences to stimulate their creativity.

Children will be taught about colour, form, texture and pattern and given the opportunity to develop skills that enable them to produce their own unique artwork. They will explore the work of other artists and learn how to make thoughtful and aesthetic judgements.

## Music

When asked, almost everyone will enthusiastically admit to liking a certain type of music and/or musician, even though they may not claim to being 'musical' themselves.

Children will learn to appreciate the pleasure to be gained from music through singing, playing a variety of musical instruments, listening to a wide range of music and starting to compose their own music.

Drama

Each child will have opportunities to express themselves through drama within several areas of the curriculum, particularly English and PSHE.

Productions of musicals and plays are staged annually and performed in front of an audience. We also use a local drama company to deliver After School Drama clubs.

Religious Education

The aim of Religious Education is to support children in reflecting upon, developing and affirming their own beliefs, values and attitudes, through an exploration of shared human experiences and of the significance of religion in our world today.

At Waddington and West Bradford, we promote the spiritual, moral and cultural development of children at our school and in society by studying the features of Christianity, Judaism, Hinduism, Islam, Buddhism and Sikhism throughout the years R to 6. We have Worship every day and there is a singing practice once a week.



What Parents Say

*"I love the Rainbow Days where the children get to spend time with their 'colours' team from other years and work together in different year groups."*



Special Educational Needs

Many children need help or support at some time in their school life. For some this help will always be needed; for others it may just be for a short time to help overcome a particular difficulty.

At Waddington and West Bradford, every effort is made to ensure that children remain in mainstream education. Identification of barriers to learning and participation together with the maximising of resources to support learning participation, ensure that this is done successfully.

The Headteacher, together with the SEND coordinator, work in close partnership with all specialist outside

agencies to ensure we have the most up-to-date information to support our staff, pupils, parents and governors.

Partnership with parents and pupils is at the forefront of a successful inclusion policy and we try to ensure that the flow of information regarding any particular pupil is a priority. Any specialist provision made for your child will be discussed with you.

We currently support pupils who have an Education Health Care Plan and monitor and support other pupils identified with special educational needs and include them in the special needs register.



**“  
I love the way  
our child has  
the opportunity  
to learn a variety  
of musical  
instruments.\***

\*Quote from a recent parental survey

## Equal Opportunities

Here at Waddington and West Bradford, we have a deep commitment to providing the best possible outcomes for all of our pupils.

All children are treated as individuals and have access to the curriculum regardless of race or gender.

Waddington and West Bradford has an Equalities Policy that is designed to ensure Equal Opportunities for all members of our community.

This is supported by policies for Special Educational Needs, Medical Needs, Moving and Handling and Administration of Medication.

## Assessment and Reporting

Children's progress is continuously monitored, assessed and recorded by their class teachers. Children are assessed soon after they start school so that we have a 'baseline assessment'.

All the children in the Early Years Foundation Stage have a Foundation Stage Profile that is used to monitor and record their progress through their Reception year.

At the end of Key Stages 1 and 2, all children are formally assessed by means of Teacher Assessment and S.A.T.s (Standard Assessment Tasks/Tests). We also closely monitor the progress of children throughout their time in school.

We report children's progress to parents through written reports and through Parents' Evenings.

## Absence

Parents/carers are required to telephone the school office by 10am on the first day of their child's absence. The number is 01200 422915.

Mrs Baron will try her best to answer the phone but if this isn't possible, please leave a message on the school answer machine.

Although this is discouraged, the main office has a supply of holiday forms for parents to complete should they wish to take their child out of school during the school term. We will be following Lancashire County Council's Policies for Leave in Term Time.

We are now assuming that all holidays that were cancelled/rescheduled due to Covid will have been taken and won't impact on this academic year 2022/2023.

A child who has attendance that falls below 90% is classed as Persistently Absent and parents/carers will be encouraged to work with the Headteacher and Local Authority to improve attendance to an acceptable standard.



# Our Expectations

We expect all adults and children in our school to:

- > Be polite and courteous at all times
- > Act without verbal or physical aggression
- > Understand the value of, and show respect for personal property
- > Share resources and equipment effectively
- > Show respect for each other
- > Take responsibility for their own safety and the safety of others

## Anti-Bullying Strategies

Bullying or harassment of any kind will be shown ZERO tolerance. Children are encouraged to take any worries to an adult in school who will take their concerns very seriously. Our Anti-Bullying policy sets out clear guidance for staff and children in order to:

- > Make our school environment safe and happy for all
- > Support both the victim and the bully
- > Provide opportunities within the school curriculum for discussions and activities that will promote an ethos in our school, that makes bullying unacceptable
- > Provide a structure whereby staff, children and parents understand the process and are able to make their concerns known
- > Provide a clear strategy for dealing with bullying



## Medication

The school does administer medication, such as antibiotics, to children in accordance with our medical needs policy.

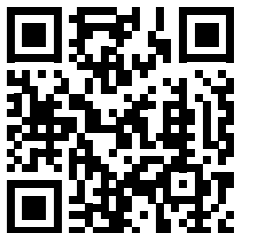
In these circumstances, parents need to complete an appropriate form/care plan (available from the school office) and send the medicine to school in a suitable container with the child's name, address and dosage clearly marked on the bottle/packet along with the time of administration and the duration of the treatment.

This medication will be kept in the staffroom.

## Social Media

### School Website

Scan the QR Code or visit  
[www.wwb.lancs.sch.uk](http://www.wwb.lancs.sch.uk)



### Facebook

You can "like" the school and keep up to date with news and events by searching Waddington and West Bradford CE Primary School.

### Twitter

You can "follow" the school and keep up to date with news and events by searching @wwbprimary.



**I love that the school is in the countryside and that children have so much space outside to play and learn.\***

\*Quote from a recent parental survey

## Uniform

All children must wear School Uniform unless there is a reason agreed by the Headteacher and it is written in a personal support plan or care plan. Pupils must wear their uniform on school trips and events unless parents have been informed otherwise.

- > Navy trousers, skirts, shorts or pinafore dress
- > Red checked dress in the summer
- > Sensible school shoes - preferably black (no trainers)
- > Red sweatshirt or cardigan with the logo on, but children are also able to wear plain red sweatshirts which are readily available in supermarkets etc.
- > Navy or white polo shirt with the logo on, but children can wear a plain polo shirt. Some children prefer to wear a plain white cotton shirt or blouse and this is fine.
- > Navy jogging bottoms in winter

Please note the following:

- > No jewellery should be worn to school apart from plain, small stud earrings if children have their ears pierced.
- > Earrings MUST be taken out for PE before they come to school if your child is unable to take their own earrings out. If they come to school with earrings in and cannot take them out we will put plasters over them for the first time and make a phone call home to remind parents /carers that this must not happen again.
- > No necklaces
- > No smart watches
- > No temporary tattoos
- > No nail varnish

***Hair** - please tie back hair that is longer than shoulder length. Please check regularly for headlice and let school know immediately if you find any in your child's hair.*

### PE kit

- > Plain round neck white t-shirt
- > Navy shorts
- > Black pumps

Please send your child's PE kit into school in a PE bag at the beginning of each half term. It will be sent home at the end of each half term for washing.

Please write your child's name in every bit of clothing that they wear and/or bring to school - it's amazing how many jumpers go missing with no names in them.

## Safeguarding and Child Protection

At Waddington and West Bradford, we believe that all children are entitled to dignity, respect and innocence and a life free from humiliation and abuse.

This is implicit in our whole school goal of enabling children to learn and grow to their full potential in a caring environment where they feel safe and secure.

All members of staff have an important part to play in the recognition of any sort of child abuse and have a legal obligation to refer any cases of suspected child abuse to the Headteacher.

The Headteacher takes the responsibility of liaising with Children's Social Services and any other relevant agencies in cases of child abuse or neglect.

# School Lunch

Children in Reception, Year 1 and Year 2 are entitled to a free school lunch. You do not have to take up this option and can still send your child with a packed lunch.

Lunch boxes should be clearly marked with your child's name and cold drinks should be in a sealed plastic container.

Please do not send fizzy drinks, glass containers, sweets or juice into school. Only water should be sent in their water bottles. We are also a NUT FREE SCHOOL so please don't send any food items in that contain nuts.

For children in Key Stage Two, school dinners cost £2.40 a day and should be paid for using our online payment system called Parent Pay.

All meals are cooked on the premises and special diets/ allergies can be catered for.

## Milk/Break

Infant children are able to have a carton of milk daily, via the 'COOLMILK' scheme. Parents must register their child at [www.coolmilk.com](http://www.coolmilk.com) if they wish their child to receive milk.

Children who qualify for Pupil Premium will receive milk free of charge through school. Children under 5 years of age must be registered on the website but there will be no cost until their 5th birthday.

As part of the Healthy Schools Initiative, fruit is delivered straight to school, free of charge for all infant children who wish to have it. We do encourage all the infant children to try the variety of fruits that have been delivered.

Junior children are encouraged to bring a healthy snack or buy one from their class tuck shop. Children may bring water in a suitable container to drink through the day. Water bottles can be purchased from the school office.



# After Hours Club

## WASP Club

Waddington After School Provision (WASP Club) is a well-managed, happy and welcoming club providing after school care for children aged from 3 to 11 attending Waddington and West Bradford Primary School.

Operating both before, and after, school provision, our priority is to ensure your child feels happy in a safe and comfortable environment. We pride ourselves on the informal atmosphere created at WASPS, working in partnership with parents/carers to provide high quality, safe and stimulating care, learning and play opportunities for children.

WASP Club opens as soon as school finishes at 3.20pm, however we realise some children only require us for a shorter length of time, therefore, we have created 2 sessions.

The 2 sessions are:

<b>Session 1</b>	3.20pm - 4.20pm	£4.00
Without Snack		per session
<b>Session 2</b>	3.20pm - 5.45pm	£9.00
With Snack		per session

Breakfast club is open from 7.45am - 8.45am and costs £3.50 payable on the day of attending.

# Our Weekly Newsletter

Each week a 'Newsletter' is issued on Friday via email, to inform all parents and governors of things that are going on in school. This is also available to view on the school website - <https://www.wwb.lancs.sch.uk/>



## Sharing and Celebrating

Parents and friends are invited to share in special events such as Easter, Harvest and Christmas, and our Achievement and Celebration Assemblies that are held each week in church.

## Friends of Waddington PTA

We have a highly motivated Parents, Teachers and Friends Association that organises various fund-raising activities throughout the year. You are welcome to attend meetings and get involved with events.

## Extra Curricular Activities

During their time at Waddington and West Bradford, your child will be given the opportunity to take part in a wide range of after school clubs. These are often seasonal and can include:

- football (*boys and girls*)    • netball    • drama
- choir    • animation    • science
- homework    • art    • cookery

Children may also have the opportunity to represent school at various events including football and cricket tournaments. We like to take part in many local sporting competitions.

## School Trips

Trips are regularly arranged to places of interest such as zoos, museums, theatres, police station, farms or factories to extend children's knowledge and add interest to topic work.

In addition to this, we often invite specialists into school for 'enrichment visits'. Recent visitors to the school include Vikings, Henry VIII, African dance workshops, world cup dance workshops and Adrian Bowden's Travelling Science Shows.

## Raising Concerns and Solving Complaints

From time to time parents, and others connected with the school, will become aware of matters that cause them concern. To encourage resolution of such situations the Governing Body has adopted a "Complaints Procedure".

The procedure is devised with the intention that it will:

- **Usually be possible to resolve problems by informal means**
- **Be simple to use and understand**
- **Be non-adversarial**
- **Provide confidentiality**
- **Allow problems to be handled swiftly**
- **Address all the points at issue**
- **Inform future practice so that the problem is unlikely to recur.**

A copy of the Complaints Procedure can be found on the school website.



### What Parents Say

*"We love the focus on kindness and how friendly everyone is."*

“

**We love the way  
that the teachers  
all know the  
children really  
well.\***



\*Quote from a recent parental survey

## Leave in Term Time

We STRONGLY discourage parents from removing children from school for a holiday during term time, as this can have a negative impact upon their progress.

However, if you wish to take your family away during school time, application forms requesting this can be obtained from the School Office.

Please note, we will only authorise any holiday absence in extremely special circumstances and parents who take pupils out of school for unauthorised holidays may receive Penalty Notices from the Local Authority.

## Governing Body

Each school has its own Governing Body made up of representatives of the Local Education Authority (LEA), Local Authority (LA), teachers, parents and the Headteacher.

The full Governing Body meets at least once a term to discuss matters related to the running of the school and to take an active interest in our school.

In addition, various committees meet regularly in order to discuss specific items such as staffing, curriculum or finance. Elections for the Parent Governors take place every four years.

