

# **Waddington and West Bradford Primary School**

## **Behaviour Policy 2024**

### **Aims**

This policy aims to:

- Provide a consistent approach to behaviour management.
- Define what we consider to be unacceptable behaviour, including bullying.
- Outline how pupils are expected to behave.
- Summarise the roles and responsibilities of different people in the school community with regards to behaviour management
- Outline our system of rewards and sanctions
- Outline the school support systems for children and staff

### **Legislation and statutory requirements**

This policy is based on advice from the Department for Education (DfE) on:

- [Behaviour and discipline in schools](#)
- [Searching, screening and confiscation at school](#)
- [The Equality Act 2010](#)
- [Use of reasonable force in schools](#)
- [Supporting pupils with medical conditions at school](#)

It is also based on the [special educational needs and disability \(SEND\) code of practice](#).

In addition, this policy is based on:

- Section 175 of the [Education Act 2002](#), which outlines a school's duty to safeguard and promote the welfare of its pupils
- Sections 88-94 of the [Education and Inspections Act 2006](#), which require schools to regulate pupils' behaviour and publish a behaviour policy and written statement of behaviour principles, and give schools the authority to confiscate pupils' property
- [DfE guidance](#) explaining that maintained schools should publish their behaviour policy online

## **Definitions**

**Misbehaviour** is defined as:

- › Disruption in lessons, in corridors, and at break and lunchtimes
- › Poor attitude
- › Lack of respect

**Serious misbehaviour** is defined as:

- › Repeated breaches of the school rules
- › Child on child abuse
- › Racist, sexist, homophobic or discriminatory behaviour
- › Verbal abuse
- › Any form of bullying
- › Sexual harassment, meaning unwanted conduct of a sexual nature, such as:
  - Sexual comments
  - Sexual jokes or taunting
  - Physical behaviour like interfering with clothes
  - Online sexual harassment such as unwanted sexual comments and messages (including on social media), sharing of nude or semi-nude images and/or videos, or sharing of unwanted explicit content
- › Vandalism
- › Theft
- › Fighting/violence
- › Possession of any items which may cause harm to other children/staff or property eg matches, penknife.

**Bullying** is defined as the repetitive, intentional harming of one person or group by another person or group, where the relationship involves an imbalance of power.

**Please see our Anti-bullying policy for further information.**

## **Roles and responsibilities**

### **The governing body**

- The Governors are responsible for reviewing and approving the written statement of behaviour principles (appendix 1).
- They will also review this behaviour policy in conjunction with the headteacher and monitor the policy's effectiveness, holding the headteacher to account for its implementation.
- The head teacher has the day to day authority to implement the school behaviour policy but governors may give advice to the headteacher about particular issues. The head teacher must take this into account when making decisions about matters of behaviour.
- The Governors will offer support to the headteacher.

### **The headteacher**

The headteacher will :

- Review this behaviour policy in conjunction with the Governing Body, giving due consideration to the school's statement of behaviour principles (appendix 1). The headteacher will also approve this policy.
- Ensure that the school environment encourages positive behaviour and that staff deal effectively with misbehaviour, and will monitor how staff implement this policy to ensure rewards and sanctions are applied consistently.
- Ensure that all incidents are recorded on CPOMS and that clear communication is made with parents.
- Follow the procedures for seeking support from the local Inclusion Hub in an attempt to prevent exclusion.
- Work closely with the SENCO to ensure necessary support is in place for identified children.

### **Staff**

Staff are responsible for:

- Implementing the behaviour policy consistently
- Modelling positive behaviour
- Providing a happy, healthy environment where everyone feels cared for, included and safe.
- Treating all children fairly and with respect;
- Forming positive relationships with parents and children;
- Recognising and valuing the strengths of all children;
- Celebrating achievements within the school and the community.
- Supporting children in their spiritual, moral, social and cultural development by linking all aspects of school life to our school values : Responsibility, Achievement, Independence, Nurture, Belief, Optimism and Wonder.
- Being open and welcoming at all times and offer support and advice to all our families.
- Contacting home if there is a problem with attendance, punctuality or any other concerns.
- Recording behaviour incidents on CPOMS

The senior leadership team will support staff in responding to behaviour incidents.

## **Parents**

Our school mission statement is:

**In our Christian family, we Encourage, Serve and Respect everyone and shine in the light of Jesus.**

At Waddington and West Bradford Primary School we like to work alongside parents to encourage our children to develop as fully as possible.

The Behaviour Policy and our E-Safety Code of Conduct will be shared with children and parents at the start of each school year.

Parents are expected to:

- Support their child in adhering to the Behaviour Policy
- Inform the school of any changes in circumstances that may affect their child's behaviour
- Discuss any behavioural concerns with the class teacher promptly
- Encourage independence and self-discipline
- Show an interest in all their child does in school
- Support the school in implementing this policy
- Be aware of and support the school rules
- Attend meetings as required, to discuss your child's behaviour

## **Pupil Code of Conduct**

### **EVERYBODY at Waddington and West Bradford Primary has the right:**

- ✓ To be safe
- ✓ To fair treatment
- ✓ To be heard
- ✓ To be treated with respect
- ✓ To learn and teach without unnecessary interruption

To help protect our RIGHTS and to encourage RESPONSIBILITY everybody has RULES

We have 3 core school rules. Everyone at Waddington and West Bradford is expected to be:

- **Ready**
- **Respectful**
- **Safe**

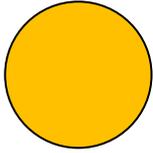
All rules within school are based on these fundamental expectations.

## **Rewards and Sanctions**

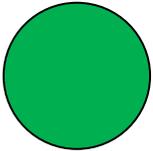
**We encourage good behaviour with REWARDS for following our RULES such as:**

- ✓ Praise
- ✓ Merit points
- ✓ Stickers and stamps
- ✓ Raffle tickets
- ✓ Charts
- ✓ Certificates
- ✓ Praise postcards
- ✓ Telling our parents the good news
- ✓ Golden Book Awards for lunchtime
- ✓ Citizen of the Week
- ✓ Kindness Award
- ✓ Golden Time

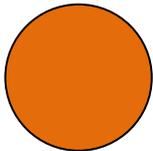
We recognise that sometimes children's behaviour may fall short of expectations and so we have CONSEQUENCES for breaking our RULES or when behaviour is disappointing.



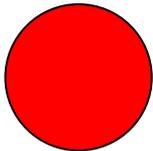
**GOLD – for exceptional behaviour and attitude to learning. Always going above and beyond!**



Good to be Green – All children begin on Green for each lesson.  
If children's behaviour falls short of expectation, they are always encouraged to improve this. Two warnings at this stage. On the second warning/reminder they will be told that if behaviour is not improved their name will be moved to Amber.



If a child's name is moved to amber, this is an opportunity to reflect on their behaviour. Improvement in behaviour will result in the child's name moving back to Green. If the child continues to mis-behave, they will have 1 warning and then move the red.



If a child's name is moved to red, the child may be asked to move to a different working space, inside the classroom or in a shared learning area e.g. in a corridor. Parents will be informed each time their child is placed on red (via a red slip to go home). Mrs White must be informed and they will miss minutes of Golden Time or another event/activity, as chosen by the teacher. They cannot represent the school that week in any activity such as a sporting event.

**Examples of an instant 'red' include:**

- Physically/intentionally hurting another person
- Swearing
- Persistent defiance
- Persistent disrespectfulness
- Persistent aggravation

**Red Slips**

The red slip is a means of communicating with home so that the parents/carers are aware of their child's behaviour. The red slip has to be signed by a parent and returned to school. The slips will be kept in the school office. This must also be recorded on CPOMS.

**Gold Slips**

If a child gets onto GOLD they get to come to Mrs White and receive a GOLD award that they can take home so that their parents are aware.

## **BEHAVIOUR PATHWAY ACTIONS**

- 1) Redirection - Gentle encouragement, a 'nudge' in the right direction, small act of kindness
- 2) Reminder - A reminder of the expectations Ready, Respectful, Safe delivered privately wherever possible. Repeat reminders if necessary. Deescalate and decelerate where reasonable and possible and take the initiative to keep things at this stage.
- 3) Warning - A clear verbal caution delivered privately wherever possible, making the learner aware of their behaviour and clearly outlining the consequences if they continue.
- 4) Moved to Red – A clear verbal caution delivered privately making the learner aware of why they have been moved to Red.
- 4) Time Out - Give the learner a chance to reflect away from others. Speak to the learner privately and give them a final opportunity to engage. Offer a positive choice to do so.
- 5) Follow up/Reparation - A restorative meeting should take place before the next lesson. If the reconciliation is unsuccessful the teacher should call on support from the SLT who will support the reparation process.
- 7) Formal Meeting - A meeting with the teacher, learner and Headteacher, recorded on CPOMS with agreed targets that will be monitored over the course of two weeks.

### **KS1 and KS2:**

If children produce poor quality work or insufficient work a child may be asked to stay in at playtime / lunchtime to complete this. Children will always be pre warned that this will be going to happen so that they have an opportunity to redeem themselves.

### **Off-site behaviour**

The consequences may be applied where a pupil has misbehaved off-site when representing the school, such as on a school trip or on the bus on the way to or from school.

### **Pupil support**

It is important for all staff to take into account the individual needs of children when applying the expectations of the behaviour policy. Our approach to challenging behaviour may be differentiated to cater to the needs of the pupil. We use an approach which considers equity as much as equality.

The school's special educational needs and disability co-ordinator (SENDCO) will evaluate a pupil who exhibits challenging behaviour to determine whether they have any underlying needs that are not currently being met.

Where necessary, support and advice will also be sought from specialist teachers, an educational psychologist, medical practitioners, Emotional literacy support assistant (ELSA) and/or others, to identify or support specific needs.

When acute needs are identified in a pupil, we will liaise with external agencies and plan support programmes (Positive Behaviour Plans) for that child. We will work with parents to create the plan and review it on a regular basis.

We recognise the importance of supporting children adversely affected by unacceptable behaviour. This may involve one or more of a range of strategies already in place in school

eg Teacher and TA support , ELSA sessions, counselling .

### **Pupil transition**

To ensure a smooth transition to the next year, pupils have Meet the Teacher sessions with their new teacher(s). In addition, staff members hold transition meetings.

To ensure behaviour is continually monitored and the right support is in place, information related to pupil behaviour issues will be transferred to relevant staff at the start of the term or year on CPOMS. Information on behaviour issues will also be shared with new settings for those pupils transferring to other schools and records on CPOMS transferred electronically.

### **ClassDojo Use**

ClassDojo is implemented in our school as an educational tool to support positive behaviour reinforcement, foster effective communication, and enhance engagement between teachers, pupils, and parents. Teachers use ClassDojo to promote and acknowledge positive behaviours aligned with our school's values, create an interactive classroom environment, and share learning progress through multimedia updates. The platform allows parents to stay informed and involved in their child's educational journey by providing regular updates and facilitating constructive feedback.

Children can be awarded 'dojos' for a range of positive behaviours, for example:

- Good sitting
- Good listening
- Kind words
- Kind hands
- Being on task

Children can have dojos 'taken away' if teachers feel that this is appropriate. Reasons may include:

- Hurting other children
- Using unacceptable language
- Repeatedly not following instructions
- Bullying behaviour

If children have points taken away, this will always be used as a starting point for a discussion and a restorative conversation with the pupil.

**As following our policy, we will always praise in public and reprimand in private. We never shame children.**

All communications on ClassDojo are conducted professionally, with privacy settings activated to protect the confidentiality of student information. This tool is an extension of our commitment to creating a supportive, collaborative, and engaging learning community for our students.

## **Exclusion**

Our aim is to avoid exclusion. We work collaboratively with other primary schools in our local area to share responsibility for providing the best opportunities for all children, to enable them to participate fully in school life. A local agreement has been approved by Governors to enable us to adopt the following strategies when a child has repeated occasions of challenging/extreme behaviour :

- Approach the local inclusion hub for staff training to support the needs of children
- Approach local schools to consider a re-set placement (temporary placement in another school) for individual children for a short period

In rare circumstances, the Headteacher may consider exclusions which could include a fixed period exclusion, a permanent exclusion or alternative provision. This would only occur for a disciplinary reason, such as extreme behaviour which violates the school behaviour policy. This may include behaviour off site for example on a school trip.

## **Restraint**

In cases where staff may need to control children or restrain them, staff are advised to follow the guidance for use of reasonable force. (DfE Use of Reasonable Force 2013) Examples for this may range from guiding a child by the arm to more extreme cases of breaking up a fight where a child needs to be restrained to prevent violence or injury. Reasonable force may be used to prevent pupils from hurting themselves or others, from damaging property or from causing disorder. In cases where reasonable force has had to be used, parents will be informed.

## **Confiscation**

Any items found in pupils' possession, which are considered inappropriate, will be confiscated. These items will be returned to parents.

Searching and screening pupils is conducted in line with the DfE's [latest guidance on searching, screening and confiscation](#)

## **Malicious allegations**

Where a pupil makes an accusation against a member of staff and that accusation is shown to have been malicious, the headteacher will discipline the pupil in accordance with this policy. Parents will be informed and the incident will be recorded on CPOMS. Please refer to our Safeguarding Policy for more information on responding to allegations of abuse. The headteacher will also consider the pastoral needs of staff accused of misconduct.

## **Training**

The Behaviour Policy is shared with staff on an annual basis. Behaviour management will also form part of continuing professional development, particularly for teachers and teaching assistants who have children with identified needs in their classes.

## **Monitoring arrangements**

This Behaviour Policy will be reviewed by the Senior Leadership Team, headteacher and full governing body every year. At each review, the policy will be approved by the headteacher.

The written statement of behaviour principles (appendix 1) will be reviewed and approved by the full governing body every year.

## **Links with other policies**

**This behaviour policy is linked to the following policies:**

- **Anti Bullying policy**
- **Safeguarding policy**
- **E Safety Policy**

Date: September 2024

Review date: September 2025

## **Appendix 1: Written statement of behaviour principles**

**At Waddington and West Bradford Primary School :**

- **Every pupil understands they have the right to feel safe, valued and respected, and learn free from the disruption of others**
- **All pupils, staff and visitors are free from any form of discrimination**
- **Staff and volunteers set an excellent example to pupils at all times**
- **Rewards, sanctions and reasonable force are used consistently by staff, in line with the behaviour policy**
- **The behaviour policy is understood by pupils and staff**
- **Pupils are helped to take responsibility for their actions**
- **Families are fully informed of behaviour incidents to foster good relationships between the school and pupils' home life**
- **We provide an environment in which each child can develop self-esteem through personal achievement in a wide range of activities**
- **We provide opportunities to encourage each child's growing awareness of their own competencies**
- **We provide a secure and stable community in which each individual shows concern and respect for all**
- **Offer a broad and balanced curriculum within which the individual may progress**
- **Develop a range of school values so that children have their own understanding of right and wrong and which guides their behaviour within school and the community.**
- **Prepare children with life skills and attitudes that will impact on their future lives.**

**The governing board also emphasises that violence or threatening behaviour will not be tolerated in any circumstances.**

**This written statement of behaviour principles is reviewed and approved by the full governing body annually.**